

Matthews Community Farmers' Market FEES AND BOOTH SPACES FOR PROSPECTIVE VENDORS

updated 09/24

General Rules:

MAIN SEASON:

The market's main season currently consists of 32 weeks (April through the Saturday before Thanksgiving, with Labor Day short market omitted). All vendors (except occasional vendors):

- Must prepay booth and membership fees by the first day of the main season
- Are committed to the assigned booth space/s for the season, unless relocation is deemed necessary by the Market Manager
- Are responsible for booth fees pertaining to that period, irrespective of attendance. No refunds will be given for absences.

WINTER SEASON:

The market's winter season currently consists of 18 weeks (December through early April). All vendors (except occasional vendors):

- Must prepay booth and membership fees by the first day of the winter season
- Are committed to the assigned booth space/s for the season, unless relocation is deemed necessary by the Market Manager
- Are responsible for booth fees pertaining to that period, irrespective of attendance. No refunds will be given for absences.

Main Season Booth Fee Scale/Weekly Rates:

- \$19.50 for a 6.5'x10' single perimeter booth
- \$29.25 for a 10'x10' single main market center tent booth
- \$29.25 for a 10'x10' tailgate space (when tailgate is operating)

Please note the amounts below do NOT include the \$50 annual membership fee

| Booth Type | Full Season (32 weeks) Half Season (16 weeks) | TOTAL DUE by Opening Day of Regular Season |
|-----------------------------------|--|--|
| Perimeter in Traditional Market | Full | \$624.00 |
| Perimeter in Traditional Market | Half | \$312.00 |
| Center Tent in Traditional Market | Full | \$936.00 |
| Center Tent in Traditional Market | Half | \$468.00 |
| Tailgate (N/A for 2025) | Full | \$936.00 |
| Tailgate (N/A for 2025) | Half | \$468.00 |

Winter Season Booth Fee Scale/Weekly Rates:

- \$15 per vendor, per attendance date

| Booth Type | Full Season (18 weeks) Half Season (9 weeks) | TOTAL DUE by Opening Day of Winter Season |
|------------|---|---|
| All | Full | \$270.00 |
| All | Half | \$135.00 |

Payment Methods (receipts provided upon request):

- Cash - delivered to the market manager in person when the market is open.
- Check - deliver to the market manager in person when the market is open OR mail a check (payable to the Matthews Community Farmers' Market) to the attention of the Market Manager, PO Box 1963, Matthews, NC 28106.
- Credit card through Square - on-site at the farmers' market. Vendors who pay their fees by credit card will also be responsible for paying the credit card transaction fees by cash or check.

Occasional vendors:

- Main Season (Early April to Late November) occasional vendors who sell less than 15 weeks per season pay a **\$30 fee** per booth space each Saturday they sell.
- Winter Season (December to Early April) occasional vendors who sell less than 8 weeks per season pay a **\$15 fee** per vendor per attendance, regardless of space size.

Additional Fees:

- **Annual Market Membership Fee:** \$50 is due no later than the annual vendor meeting in March and is **non-refundable**. Each vendor must pay this fee to assure a selling space in the market for the upcoming season.
- **Application Fee:** There is a **non-refundable** application fee of \$25.00 which must be submitted with all written applications.
- **Food Trucks:** Please email matthewsfarmersmarket@gmail.com for fee information.